

# Bareilly Smart City Limited Bareilly

बरेली स्मार्ट सिटी लिमिटेड, बरेली

CIN NO. U93000UP2018SGC102746

REGD OFFICE:- NAGAR NIGAM COMPU, NAGAR NIGAM, BAREILLY



Under Smart City Project RFP of "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years on yearly License Fee Basis" has been submitted for perusal & checking on 29.01.2024. In this regard a Committee meeting with BSCL Officials held on 29.01.2024 for Technical, Legal & Administrative review and approval. After review and discussions, RFP for "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years on yearly License Fee Basis" is approved and recommended to be placed before the Board Meeting.

RFP Prepared By:



PMC  
Bareilly Smart City Limited  
Bareilly

RFP Recommended By:

Asst. Registrar  
Firm Societies & Chits, Bareilly

Addl. Municipal Commissioner - II  
Nagar Nigam, Bareilly

Addl. Chief Executive Officer  
Bareilly Smart City Ltd. Bareilly

Dept. Commissioner (Administration)  
State Tax, Bareilly

A.D.M. (City)  
Bareilly

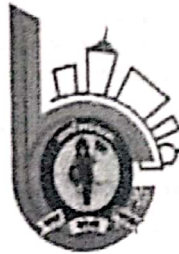
# REQUEST FOR PROPOSAL

Name of the Work: "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of Multi-Level Car Parking (MLCP) at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis



**Smart City**  
MISSION TRANSFORMATION

**BAREILLY SMART CITY LIMITED**  
**(BSCL) BAREILLY**  
**(UTTAR PRADESH, INDIA)**



**Employer: - Bareilly Smart City Limited (BSCL)**  
Nagar Nigam,  
Bareilly- 243001  
Telephone: 0581-25510074

Email: [ceo.bscl01@gmail.com](mailto:ceo.bscl01@gmail.com)



## DISCLAIMER

The information contained in this Request for Proposal document ("RFP") or subsequently provided to bidders, verbally or in documentary or any other form by or on behalf of the Bareilly Smart City Limited (hereinafter referred to as BSCL in this RFP) or any of its employees, directors, promoters, advisers, consultants and any of its affiliates is provided to bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is not an invitation by the Employer to the prospective Consultants or any other person. The purpose of this RFP is to provide interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Employer in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Employer, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the bidder (consultant/contractor/developer/Manufacturer/Supplier etc.) is on a wide range of matters. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Employer accepts no responsibility for the accuracy or otherwise.

The BSCL and its employees, directors, promoters, advisers, consultants and any of its affiliates make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

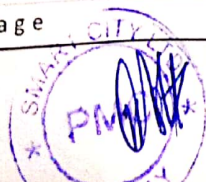
The BSCL also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any bidder upon the statements contained in this RFP.

The BSCL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Employer is bound to select a bidder or to appoint the selected bidder, as the case may be, for the Consultancy and the BSCL reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever. Provided that no person/entity by way of any authority can challenge the selection and non-selection of bidders.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the BSCL or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the bidder and the BSCL shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

**Chief Executive Officer,  
Bareilly Smart City Limited,  
Bareilly.**



**BAREILLY SMART CITY LIMITED (BSCL)**

**BAREILLY  
(UTTAR PRADESH, INDIA)**

Letter No. BSCL/2023-24/

Dt.

**NATIONAL COMPETITIVE BIDDING THROUGH E-  
PROCUREMENT**

Chief Executive Officer (CEO), Bareilly Smart City Ltd.(BSCL), Bareilly invites Bids on Lump sum basis for the work mentioned below through e-Procurement in conformity with the terms and conditions of this advertisement and the detailed tender call notice in three Bid systems (Part- I: Pre-Qualification Criteria Part-II: Technical Bid and Part-III: financial Bid/Price Bid/BOO) from intending bidders (Prospective or interested bidders) fulfilling the eligibility criteria mentioned in this Notice and other qualifying requirements mentioned in this RFP. Bidders can participate in the bidding after registering them on E- tendering portal <http://etender.up.nic.in>. Bidder can download the RFP from <http://etender.up.nic.in> after paying the tender cost through online payment in the name of **Bareilly Smart City Limited, A/C No.: 305402010807453, Name of Bank: Union Bank Of India, Main Branch: Civil Lines, Ayub Khan Chauraha , Bareilly, IFSC Code: UBIN0530549**. Bidder will have to upload the scanned copy of transaction slip along with technical bid failing this; the Bid is liable to be rejected. The Bidder should deposit the Earnest Money online in above mentioned account number or through Bank Guarantee. The scanned copy of the transaction slip should be uploaded along with technical bid. The bidders should have necessary Portal enrollment (Digital Signature Certificate) under e-procurement process of Govt. of Uttar Pradesh in required class/category. In case of any queries on this RFP, intending bidders may contact CHIEF EXECUTIVE OFFICER, BAREILLY SMART CITY LIMITED, Bareilly (Tel. No: -0581- 25510074)

S.No.	Name of the Work	Earnest Money Deposit (Rs.)	Tender fee with GST @ 18%	Operation Period
1.	Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years	1,90,000/- (Rupees One Lakh Ninety Thousand only)	11,800/- (Rupees Eleven Thousand Eight Hundred only)	3 years (Three years)



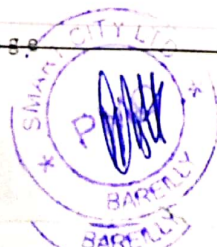
**Time schedule for Bidding:**

S. No	Description	Critical Dates and time
1.	Upload/Publish/issuance of RFP	01-02-2024
2.	Bid start Date and Time of RFP	02-02-2024, 11:00 AM
3.	Last date of receipt of pre-bid queries	11-02-2024
4.	Pre-Bid Meeting	12-02-2024, 01:00 PM
5.	Bid Closing Date and Time of RFP	19-02-2024, 03:00 PM
6.	Announcement of qualified bidders in pre-qualification round.	To be notified
7.	General & Technical Bid Opening Date and Time	To be notified
8.	Announcement of qualified bidders in General and Technical round.	To be notified
9.	Financial Bid Opening Date and Time	To be notified
10.	Announcement of qualified bidders in Financial Bid	To be notified
11.	Issuance of letter of Award/Intent to the prospective Bidders.	To be notified

- Bids for this tender shall be accepted through the prescribed form only. Any submissions other than the prescribed form shall not be accepted under any circumstances.
- Other details, changes/modifications/amendments can be seen on website <http://etender.up.nic.in> (for view, download and bidding) and on website [www.nagarnigambareilly.com](http://www.nagarnigambareilly.com) (for view and download only).
- Subsequent corrigendum, if required, shall appear on above-mentioned websites.
- BSCL reserves the right to reject any or all, full or part thereof the tenders without assigning any reasons
- Contractor who wants to participate in bid must register themselves on <http://etender.up.nic.in>
- For any other queries, please contact Nodal Officer, Bareilly Smart City Limited. Also, for any further queries, the bidders are advised to send an email to: [ceo.bscl01@gmail.com](mailto:ceo.bscl01@gmail.com)

*Note: Non submission of the required documents by any bidder will summarily be rejected from the bidding process.*

**Chief Executive Officer,  
Bareilly Smart City Limited,  
Bareilly.**



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## Introduction

Parking space is a scarce commodity today and should come with a price. A low parking price encourages more vehicles on the road, contributing to air and noise pollution. The best way to manage the parking is by charging the right price for it. If the price is too low and no spaces are available, it leads to traffic congestion and chaos. Pricing can thus be a very effective tool for the management of travel demand as a whole.

To combat the problem of increasing parking demand, there is a need for suitable parking facilities in Bareilly. Hence, The BSCL has installed Multi level car parking (MLCP) at Ghantaghar with total parking capacity of 84 cars with maintenance period of three years of the mechanical system.

## Project Intent

Currently, Bareilly has installed puzzle type parking below mentioned location, BSCL intends to invite Potential players to operate and manage the System for a period of three years.

The potential bidder can bid for one or more than one or for all the offered MLCP Parking Locations as per their choice.

## Site Location

- Ghantaghar

SN	Location	Car Capacity
1	Ghantaghar	84

- For parking location, Contractor is free to charge prevailing market rates from end users and can also adopt dynamic parking charges for peak hours however maximum and/or minimum parking charges need to take prior approval by BSCL
- The Selected Bidder shall be eligible to collect revenue from Parking fees and Advertisement rights on approximately 400 sqft. area.
- Parking and Advertisement fee will be inclusive of Goods and services Tax (GST).
- To generate revenue the Selected Bidder can request BSCL to declare or establish a 100 meter radius "No Parking Zone" around the Parking area to potentially increase revenue from parking fees.

## Key Performance Indicator

- Parking management shall not cause any disturbance in the traffic flow and movement.
- As per good industry practice the Selected Bidders shall use of technology and parking management system and apparatus.
- Digital system for the operation and maintenance shall be adopted by the Selected Bidders.
- Mechanized instrument shall be used judiciously to great extent to avoid conflict of interest between maintenance agency & Selected Bidder. If damage is found in apparatus due to Operating agency rough use, appropriate Penalty may be imposed on the selected bidder by BSCL. If the selected bidder fails to deposit the penalty charges with in the stipulated time period as specified by BSCL, then same will be adjusted from the performance guarantee submitted by the Selected Bidder.
- Parking Time shall be under 5 (five) minutes to reduce the timing of vehicles coming in and out of the system.



**RFP PART- 1: SECTION-I**  
**ABBREVIATIONS AND DEFINITIONS**

- 1 The words "Nagar Nigam, Bareilly", "BSCL", or "Employer" mentioned in the RFP shall mean explicitly /implicitly, Bareilly Smart City represented through its CHIEF EXECUTIVE OFFICER and shall also mean other official(s) concerned of BSCL formally or informally declared/advised/instructed by CHIEF EXECUTIVE OFFICER to act and perform the duties of BSC on behalf of, CHIEF EXECUTIVE OFFICER" for any parts(s)/Portion(s) of the work or for the whole work. The word, BSCL shall also mean the various, committees of BSCL.
- 2 "Govt." or Govt. of Uttar Pradesh OR Urban local bodies or any other Dept." or its subordinate functionaries/ organizations/agencies mentioned in this RFP shall have the same meaning, implication and power to intervene in this work as understood/IMPLIED from the corresponding clauses of this RFP where the above terminologies appeared/mentioned.
- 3 After the tender is finalized and accepted the words/ expression; selected bidder, selected contractor, selected agency, contractor, Contractor, Successful bidder mentioned in this RFP shall have the same meaning and shall, ordinarily, mean/be understood as "contractor".
- 4 The words, contract, Contract, Agreement, agreement appearing in this RFP shall mean agreement.
- 5 The words, "work", "Work" and "works" shall have the same meaning unless otherwise mentioned in this RFP and it includes the deliverables by the contractor during the defect liability period of 365 days from the date of completion of the original works.
- 6 Clarification(s) on other terminologies, if any required, shall be issued as and when necessary.
7. "**Last three financial years**" means any 3 consecutive FY (FY 2019-20, 2019-21, 2021-22 & 2022-23).
- 8 "**Similar Work**" shall mean exclusively managing contract for vehicle parking management system at any Star hotels/resorts, Hospitals, Airports, Railways including metro stations, bus terminal, approved public vehicle park/ Multilevel car parking of Municipal Corporations, malls or shopping complex in the last 7 years.





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## RFP PART- 1: SECTION-II

### Detailed Tender Notice

**Eligibility criteria (Technical bid and Financial bid) for the Bidders : In order to participate, bidders must meet the following eligibility criteria:**

The submission of the bid shall be done online in three following segments:

- Pre-Qualification Criteria
- Technical Eligibility
- Financial Bid

#### **a. Prequalification Criteria**

S.NO	Pre- Qualification criteria	Supporting document
1	Each intending Bidder may be a natural person/ sole proprietorship/ Company/ Partnership firm/ LLP having authority to participate in this RFP. Bidder shall enclose the relevant registration certificates.	<ul style="list-style-type: none"><li>• Identity Card (UIDAI No./Pan Card/ voter ID), Certificate of incorporation, Proprietorship Proof, Partnership Deed, LLP Certificate.</li></ul>
2	Bidder should have an average annual turnover more than Rs. 13 Lakh or equivalent during the last 3 financial years	Copy of audited financial Statements For last 3 financial years. Avg. Annual Turnover duly certified by CA. ITR and Balance Sheet of any 3 consecutive FY (FY 2019-20, 2020-21, 2021-22 & 2022-23)
3	Experience certificate of having successfully completed similar works.	Not Applicable for Prequalification criteria.
4	The bidder shall submit a self-declaration for being not under legal action for corrupt or fraudulent practices (blacklisted) by any Ministry/State/ Central Govt/UT of Administration/ Semi-Government Organization/ PSU.	Self-Attested Declaration by Authorized Signatory (format Annexure VII)
5	The bidder should have a valid GSTIN, PF Certificate and Pan Card Copy	Copy of the certificate of GSTIN, PF Certificate and Pan Card Copy. Undertaking for PF Exemption can be considered.
6	Licenses	Not Applicable
7	Tender fee	Scanned Copy of transaction slip / receipt of RTGS / NEFT to be submitted online

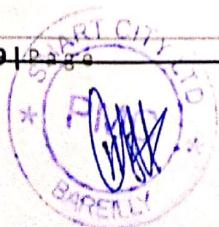


B	Tender EMD	<ul style="list-style-type: none"> <li>• Scanned Copy of transaction slip/receipt of RTGS/NEFT/ BG to be submitted online.</li> <li>• BANK GUARANTEE (BG) of Nationalized Bank should be in favour of Chief Executive Officer, Bareilly Smart City Limited. The Bank Guarantee should be submitted to BSCL within 3 days after Bid submission due date.</li> </ul>
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*NOTE: Proposals not conforming to the above requirements shall be liable to be rejected.*

**b. Technical Eligibility**

- a) The BSCL designated directors/employees/officer/consultant/advisor or any of its affiliates shall open the Bids online on the Bid Opening date and time as specified in the Bid Data Sheet.
- b) The BSCL designated directors/employees/officer/consultant/advisor or any of its affiliates shall subsequently examine and evaluate the Bids in accordance with the provisions set out in this section.
- c) The Proposals shall first be checked for responsiveness with the requirements of the RFP and only those Proposals which are found to be responsive would be further evaluated for qualification in accordance with the criteria set out in this RFP.
- d) The Technical proposal shall be evaluated next based on the criteria set out in this RFP document. The Financial bids of only those bidders who qualifies the technical qualification shall be opened.
- e) The Technical Evaluation Committee shall review the technical bids of the short- listed bidders to determine whether the technical bids are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at Authority's discretion.
- f) Each Technical Bid will be assigned a Technical Score out of a maximum of 70 points. Only the bidders who get a Technical Score of more than or equal to 50% in Technical Evaluation will qualify for Commercial Evaluation stage. Weightages of Bidder's ability is as shown in the table.
- g) The bids qualified in the Technical Evaluation; stage - II shall only be further evaluated for stage-III Financial evaluation.
- h) All technically qualified bidders will be notified of opening of the Financial Bids.



S.NO.	Parameter	Max. Marks	Required Document
1	Overall relevant experience of managing contract for vehicle parking management system at any Star hotels/resorts, Hospitals, Airports, Railways including metro stations, bus terminal, approved public vehicle park/ Multilevel car parking of Municipal Corporations, malls or shopping complex in the last 7 years ending (2022-23). Or Managing contract for facility management in residential townships, commercial establishments (hotel, malls, offices etc.) in the last 7 (Seven) Financial Years ending 2022-23) (10 Marks for Single work & 2 marks for each additional work certificate. Max. 20 Marks)	20	Proof of experience/ performance in the form of client citations/work completion to be submitted. Ongoing projects can be considered.
2	Annual Average Turnover of value more than 13 Lakhs during last three financial years i.e. (FY 2019-20, 2020-21, 2021-22 & 2022-23). 5 Marks for more than equals to 13 Lakh 7 Marks for more than equals to 18 Lakh 10 Marks for more than equals to 25 Lakh Max. 10 Marks	10	Avg. Annual Turnover of any 3 last consecutive Year. (FY 2019-20, 2020-21, 2021-22 & 2022-23)
3	Representation of Proposed Approach and Methodology considering the features mentioned in the RFP for operation and maintenance of Multi Level Car parking Presentation on Proposed Approach and Methodology for operation and maintenance. – 25 Marks Presentation on contribution in Social Welfare, popularization, longevity of project, proposal for attracting footfall, Details of Staff and resources proposed/required/necessary for the project – 15 Marks Max. 40 Marks	40	Bidders will be invited for presentation at BSCL Office, Nagar Nigam Bareilly after opening of Technical Bid.
Total Points/Marks		70	
Cut off Points for Qualifying		35	Bidder should obtain at least 35 marks for technical qualification

- NOTE: Proposals that do not adhere to the above-mentioned requirements shall be rejected.
- The RFP is for entire scope of work and not for a partial portion of the work.
  - The price quoted is comprehensive and is not subject to any not open-ended adjustments of any kind.

Technical bid evaluation shall be completed prior to opening of any financial bid is being opened. Any condition of the Bidders sent along with the bids, if any, shall not be binding on Bareilly Smart City Limited and liable to be rejected, hence the bids must be unconditional. The Bids shall be evaluated by an Evaluation Committee formed by BSCL.

#### Financial Bid

Financial bids of only the short-listed Bidders who achieve technical qualifications shall be opened. A specified date, time and venue will be notified to all Bidders for announcing the result of evaluation and opening of Financial Bids. Before opening of the Financial Bids, the list

of prequalified Bids along with their technical scores will be read out.

The rates mentioned in the financial bid are to be mentioned in words as well as in figures. In case of any deviation, the rate quoted in words will be accepted.

### **Technical Bid Evaluation:**

Only those Bidders who have fulfilled the pre-qualification criteria will be evaluated further. The cut-off marks for short-listing based on the technical evaluation is 50% of total marks. Based on the bid evaluation, only technically qualified Bidders having scored equal to or more than cut-off marks shall be short-listed for evaluating their financials bids. Consequently, on evaluation, if less than two Bidders qualifies the technical evaluation, the BSCL at its sole discretion may consider to relax the norms for technical evaluation.

Bid marks (St) shall be assigned to each bid on the basis of marks obtained in the Technical Score.

**S<sub>t</sub> = Technical Bid Score**

#### **Note:**

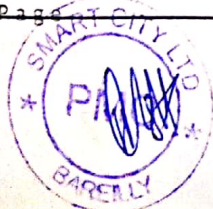
- a. The documents required as proof for technical bid assessment marking must be submitted in the form of client citations or work orders or letter of declaration signed by the client or Contracting Agency.
- b. The Bidder shall be required to give presentation (approx. duration of 15 Minutes) with respect to above technical evaluation criteria after the opening of Technical Bid.
- c. The tender evaluation committee reserves right to visit the bidder's prior/present customers where such similar project execution has taken place.

### **Financial Bid Evaluation**

The highest evaluated financial quote (F<sub>m</sub>) shall be given the maximum financial score of 30 (Thirty) points. The financial scores (S<sub>f</sub>) for other Financial Proposals shall be calculated as per the formula: **S<sub>f</sub> = 30 x F/F<sub>m</sub>**, where S<sub>f</sub> is the financial score, F<sub>m</sub> is the highest financial quote (Highest Annual Fee Offered) and F is the financial quote of the particular bidder (Annual Fee Offered) under consideration.

### **Evaluation and Comparison of bids**

Technical Evaluation Committee (TEC) shall be formed and appointed by BSCL. The Committee shall evaluate both technical & financial bids. Bidders who have qualified Pre-Qualification Eligibility Criteria of this RFP document shall be evaluated and scored by the Technical Evaluation Committee based on the basis of technical evaluation criteria mentioned in table below, assessing each bidder's ability to satisfy the requirements set forth in the document. The minimum marks for qualifying through the technical evaluation round are 35 out of 70.



Bids shall be evaluated on a Quality and Cost Based Selection (QCBS) basis. Bids shall be ranked according to their combined technical score ( $S_t$ ) and financial score ( $S_f$ ) using the formula:  $S$  (Final Score) =  $S_t + S_f$ .

Contract will be awarded to the Bidder scoring highest Final Score ( $S$ ).

- \* All the above stated documents are required to be duly attested by the Contractor/Bidder under the company seal.
- \* If any of the above documents is found missing or incorrect, then the bid will be disqualified.
- \* Proof of having successfully completed similar works must be submitted in the form of a completion certificate issued by the Client.

Even though the Bidder meets the above qualifying criteria, the bidder may subject to be disqualified if the bidder has;

- a. Made a misleading or false representation[s] in the Forms, Statements and Attachments submitted in Proof of the Qualification Requirements.

And/ or

- b. A record of poor performance such as Abandoning a work, Poor quality of work, Claim, Litigation History, or financial failures etc. in any State Govt. organization/services/corporations/local body etc. (by whatever names these are called).

c. Financial Eligibility Criteria / Selection Process

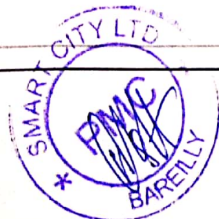
The financial Bid will be opened only if the bidder successfully qualifies the technical Bid round. Contract will be awarded to the Bidder scoring highest Final Score ( $S$ ).

**Drawl of Agreement:**

In the event that the H1 (highest) bidder fails to appear for signing of agreement after acceptance of financial Bid, the H1 Bidder shall be debarred from participation in bidding with BSCL for a minimum period of 3 (three) years and actions may be taken to blacklisting of such bidder. In such circumstances, the H2 bidder, if fulfilling other necessary criteria, shall be invited to sign the Agreement for the project execution provided that the H2 bidder negotiates their rates and terms and conditions as per the rate quoted by the H1 bidder. Failure to reach to an agreement on the terms and conditions may result in the cancellation of the tender.

**Note:**

Within 30 (thirty) days from the Appointed Date, all the Conditions Precedents required to be fulfilled by both parties i.e., the selected bidder and BSCL. The date on which all the Conditions Precedents are met will be referred to as the Effective Date of Start.



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**RFP PART- 1: SECTION-III**  
**INSTRUCTIONS TO BIDDERS**

1. Bid documents consisting of RFP are available on the e-procurement website i.e. <http://etender.up.nic.in/> (for view, download and bidding) and in websites [www.nagarnigambareilly.com](http://www.nagarnigambareilly.com) (for view only).
2. As stated above, it is a three bid (Part I: Pre-Qualification Criteria Part II: Technical Bid, Part III: Financial Bid) e- procurement Proposal of BSCL. As per the corresponding guidelines of Govt. of Uttar Pradesh, each on line Part-I bid, along with list of enclosures should be uploaded in the offer along with the checklist. Complete address, contact details, email address, website address etc must be provided on the letter head for easy and fast communication, legible scanned copies of valid contractor's Registration Certificate (Contract) (same as mentioned at above), EPF Registration, GST No., PAN CARD, Earnest Money Deposit (EMD)/Bid security, and cost of tender Documents (non – refundable).
3. Earnest Money Deposit: the value of EMD as mentioned in the RFP Document) Earnest Money shall be paid through RTGS/ NEFT/ BANK GUARANTEE (BG) in favor of Bareilly Smart City Limited, Bareilly. After tender opening, The EMD of the unsuccessful bidders will be returned to account provided by the bidder during the registration on e-tendering portal under beneficiary Account number. Earnest money in the form of cheque or any other form except above will not be accepted. Scanned Copy of the transaction slip has to be uploaded along with the Technical Bid. EMD of the successful bidder shall be adjusted with the security deposit.
4. Regarding submission of original documents as a prime component of Part-I bid, the following instructions are to be followed. The intending bidders should submit their bid only through e-tendering and on-line Mode only.
5. The on-line technical bids received shall be opened at **11:00 AM** on **Dt XX-XX-2024** in the office chamber of the CEO, BSCL before Tender Evaluation Committee. If the same could not be opened on **Dt XX-XX-2024** for any reason beyond the control of BSCL, then the same shall be opened on the next official working day at **3:00 PM** onwards.
6. Each received bid, if otherwise not rejected, shall remain valid for a period of 120 days from the date of opening. Subsequent extension of validity of any bid shall be subject to mutual consent of the respective bidder and BSCL.
7. Within 30 days after opening of the financial bids (RFP Part-II), the EMD(s) of the unsuccessful bidder(s) except the 2<sup>ND</sup> Highest bidder (H2) shall be refunded/ returned, preferably in the shape and manner submitted by the respective bidder(s) for the work on written request(s) and with proper acknowledgement(s). The EMD of H2 bidder can be refunded in the shape and manner to be decided by BSCL after finalization of the Bid for the work.





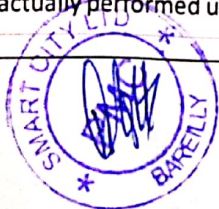
8. The intending bidders are also urged to acquaint themselves with the respective site conditions wherein, the intended works are to be executed and submit their bids accordingly.
9. In case of any inconsistency or contradiction among different clauses/ conditions/ instructions/ information furnished in this tender call notice/ RFP, then necessary clarification can be sought for by the bidders before submission of their bids. Similarly, in case of the agreement to be drawn by BSCL with the successful bidder, conditions to be stipulated in the agreement shall be followed for all practical purposes unless any of those condition(s) is/are found redundant/inapplicable and inconsistent with the relevant provisions, as issued and amended till the date of invitation of this tender. In case of any dispute between the selected bidder and BSCL regarding such overriding effect, decisions of BSCL shall be final and binding without prejudice to the remedies available to either party under law of the nation (India), Intending bidders are requested to understand this condition thoroughly and submit their tenders accordingly. For legal dispute(s), if any, the matter shall be settled within the jurisdiction of Bareilly Court.
10. Unusual or unilateral interpretation (if any), of any part or whole of the RFP by any bidder and subsequently by the selected bidder, of any information /condition /provision to be laid down in the agreement (to be drawn between the selected bidder and BSCL), shall be out rightly rejected. Insisting on the interpretation(s) by any bidder and seeking/claiming clarification(s)/ correspondence(s) on the same form BSCL, shall be treated as violation(s) of the terms and conditions of this RFP/agreement and hence, action as deemed fit by BSCL shall be taken against such bidder(s) or contractor. Under such circumstance(s), BSCL shall resort to any procedure deemed fit for execution/completion of the work no claim in any manner by any bidder or the contractor shall be entertained/ accepted by BSCL.

**Chief Executive Officer,  
Bareilly Smart City Limited,  
Bareilly**



**RFP PART- 1: SECTION -IV**  
**GENERAL CONDITIONS OF THE RFP/CONTRACT**

- 1. GST number required:** The bidder should have a valid GST number. Failure to comply with this instruction shall render his/her/there incomplete and shall be rejected with other punitive action against the said as deemed fit by BSCL. In any change or amendment made by the Government will be applicable according the instructions.
- 2. Incomplete Tender(s) and Seeking Clarification(s):** Tenders received in incomplete shape or found incomplete during evaluation of the bids, are liable for rejection. However, during evaluation if deem fit necessary by BSCL that, any further clarification(s) is/are required on any document(s) submitted by any bidder(s) then BSCL may, at its sole discretion, resort to any procedure(s) deemed fit and by assigning reasonable time(s) , as BSCL may decide just & proper for completion of the procedure(s).The result(s)of this/these time bound pursuit(s) shall have bearing(s) upon further evaluation/finalization of the corresponding tender(s) of the bidder(s) or on the tender for the work.
- 3. No Claim for Bidding/Cancellation of Tender, etc.:** No claim shall be entertained towards any expenses made by any bidder for submission of the tender in case of cancellation/rejection/acceptance/withdrawal of the tender.
- 4. Understanding the RFP Before Bidding:** The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the work and of the rates and prices quoted in the financial bid (RFP Part-II), which rates and prices shall, except as otherwise provided, cover all his obligations under the contract and all matters and things necessary for the proper completion and commissioning of the works. The tender amount accepted by BSCL with or without negotiation, as the case may be, shall remain firm until completion of the work. The tender(s) containing extraneous condition(s) are liable for rejection.
- 5. Work Program:** The selected bidder shall submit Management schedule and manpower provision during signing of the agreement. The same shall be approved with necessary modifications, if any, by BSCL. However, BSCL shall reserve the right to modify the sequence of execution of different items/components/sub-items of the project as and when found necessary & in such cases it will be obligatory on the part of the selected bidder to abide by such changes in schedule/bar chart as per direction of BSCL. No claim and/or condition should either be put forth in any manner by the selected bidder or shall be acceptable to the BSCL.
- 6. Change(s) in Name and Constitution of the Contractor:** Any change(s) in the name/constitution of the contractor, shall be forthwith notified by the contractor to BSCL for information. In case of failure to notify the change(s) within 15 days, BSCL may, by notice in writing, rescind the contract and the security deposit of the contractor shall, there upon, stand forfeited and be absolutely at the disposal of BSCL and, the same consequences shall be ensured as if the contract had been rescinded thereof and in addition the contractor shall not be entitled to recover or to be paid for any work thereof actually performed under the contract.



**7. Period Of Contract:** The tender for Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis from the date of Signing of agreement with BSCL, as per ANNEXURE-III and the conditions described herein shall also be part of the agreement.

- The successful bidder(s) shall execute an agreement/contract for the fulfillment of the contract on non-judicial stamp paper of appropriate value in the format enclosed, within ten days from the date of issuance of work award letter on acceptance of the tender.
- The incidental expenses of execution of agreement/contract shall be borne by the successful bidder.
- The conditions stipulated in the agreement/contract should be strictly adhered to and violation of any of these conditions will entail termination of the contract without prejudice to the rights of the BSCL and forfeiture of security deposit with BSCL.

#### **8. Security Deposit/ Performance Security for Each Site**

The Successful bidder shall furnish performance security deposit as 10% of the three years annual fee (as quoted by the bidder) for the three years contract period in the form of FDR/ BG/ Online thru RGTS/NEFT in favor of CEO, Bareilly Smart City Ltd, Bareilly / Amount deposit through online payment in the name of Bareilly Smart City Limited, A/C No. : 305402010807453, Name of Bank: Union Bank Of India, Main Branch: Civil Lines, Ayub Khan Chauraha, Bareilly, IFSC Code: UBIN0530549. at the time of signing the agreement including EMD deposited along with the bid submission.

Performance security deposited shall be retained by the BSCL till the completion of the contract period. After successful maintenance contract period of 2nd Year, 5% of security deposited will be released by BSCL and after 3rd Year of successful maintenance period, balance 5% of security deposited will be released by BSCL.

#### **9. Payment and release of the Funds**

The contractor shall pay the Reserve fee quoted in the price bid annual amount to BSCL as per the agreement. terms and conditions agreed by BSCL and the contractor.  
1<sup>st</sup> Quarter fee – to be paid in advance within 10 days of Letter of Intent (LOI), at signing of agreement.

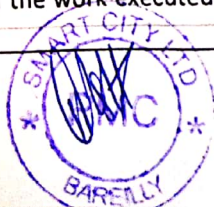
Next Quarter Fee to be paid in Advance – Quarterly Fee+GST, to be paid 15 days before end of current quarter.

Any delay in payment of Fee shall carry an interest @12% per annum and upon failing, Authority shall forfeit the performance security.

The annual fee shall be escalated @10% after 1<sup>st</sup> year and 15% after 2<sup>nd</sup> year.

#### **10. Custody of Materials**

The contractor shall be responsible for safe custody of his/her/their materials at the work sites and BSCL will not be responsible for any loss or damage of the property at site. There should not be any conflict of interest or relaxation/exoneration of responsibility of the contractor as per this RFP/Contract, on any account whatsoever, regarding the work(s)/material(s)/property, of BSCL or of, any other agency/organization engaged/allowed by BSCL, available/to be made available/going on/to be started, at or in Connection with the work, failing which BSCL shall adopt any action deemed fit against the contractor with a view to continuing and complete the works. The portion or whole of the work executed by the contractor in connection with this contract shall remain in safe



custody, watch & ward of the contractor till the same are handed over by the contractor to BSCL in required shape and manner or till, BSCL takes them over either unilaterally or as per this contract. Responsibility arising out of this safe custody, watch and ward till BSCL declares/assumes its right over the same, shall lie with the contractor. No claim in this regard by the contractor shall be acceptable by BSCL.

#### **11. Statutory Approvals and clearances**

The Contractor shall be liable to undertake all statutory clearances, NOC and approvals from the relevant Local/State/Central/Other statutory authorities for undertaking and executing the project. The Official fee for undertaking these clearances shall be paid / Reimbursed by the BSCL; however, all Incidental expenses shall be borne by the contractor.

#### **12. Fair Wages Clause**

The contractor shall not employ for the purpose of this contract any person who is below the age of fourteen years and shall pay to each Labor for work done by such Labor's fair wages.

Explanation- "Fair Wage" means wages, whether for time or piece work prescribed by the State Public Works Department provided that where higher rates have been prescribed under the minimum wages act 1948 wages at such higher rates should constitute fair wages.

BSCL shall have the right to enquire into and decide any complaint alleging that the wages paid by the contractor to any Labor for the work done by such Labor is less than the wages described above.

#### **13. Contractor to Respond for Disengagement of Unruly Labor/Personnel**

BSCL are to have round the clock access to the work sites during maintenance period. BSCL may require the contractor to remove dismiss any Labor/representative(s) of person of the contractors found to be incompetent or ill-mannered/behaved or of doubtful background/integrity, etc., and the contractor shall comply with such requirements.

#### **14. Provisions for Workman Compensation**

BSCL shall not be held liable to pay any compensation to any workman under workman's compensation Act, 1923. The contractor shall have to pay the entire compensation as decided in any court of law for any injury/loss sustained by any workman during execution of the work. If, by order of any authority/court, BSCL pays any compensation to honor and abide the order, then said amount(s) shall be recovered from the contractor.

#### **15. Contractor to Indemnify BSCL**

The contractor shall take every precaution not to damage or injure life and/or property of any person/organization/entity in connection with this work. He shall indemnify and keep BSCL indemnified against all claims for injuries or damages to any person/property which may arise out of or in consequence of any negligence or fault of the selected bidder for this work and, for all the claims, demands, proceedings, damages, costs, charges and expenses whatsoever, in respect of or in relation thereto, the contractor shall be responsible. BSCL will not assume any responsibility on this account.

#### **16. Management Staff**

The contractor shall engage for this work with qualified and experienced management staff to the satisfaction of BSCL. The Resident Engineer(s) shall represent the contractor in his/her/their absence for receiving instructions of BSCL which will be binding on the contractor. Staff include a Manager,



Electrician/Operator, Security guard and a Sweeper.

#### 17. Unilateral Stoppage of Work Progress

Unilateral stoppage of work by the Contractor, without prior written permission of BSCL, shall be considered as breach of contract and BSCL reserves the right to take such actions as it may be deemed fit against the contractor.

#### 18. Rescission of Contract

Subject to other provisions contained in this RFP or in the agreement, BSCL may, without prejudice to any other right or remedy available to the contractor in respect of any delay, inferior workmanship, any claims for damages and / or any other provisions of this contract or otherwise, and whether the date of completion has or has not elapsed, rescind the contract in any of the following cases:

- I. If the contractor being a company shall pass a resolution on the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitle to court to make a winding up order.
- II. If the contractor has, without reasonable cause, suspended the progress of the work with due diligence so that in the opinion of CHIEF EXECUTIVE OFFICER (which shall be final and binding) he will be unable to secure completion of the work by the due date of completion and continues to do so after a notice in writing of seven days from Chief Executive Officer, BSCL.
- III. If the contractor fails to follow and comply with the relevant provisions this RFP and/or agreement.
- IV. If the contractor fails to complete the work within the stipulated date or items of the work with individual date of completion. If any stipulated, on or before such date(s) of completion and does not complete them within the stipulated period.

When the Contractor has made himself liable for action under any of the cases aforesaid, BSCL shall have the power to rescind the contract (of which rescission notice in writing to the contractor under the hand of CHIEF EXECUTIVE OFFICER shall be conclusive evidence), upto 20% of the value of total remaining maintenance period fee will be realized from the contractor as Penalty in addition to other punitive measures deemed fit by BSCL including debarring the contractor from participating in BSCL Tenders at least for 3 years, blocking his/her/their Digital Signature Certificate (DSC) in the e-procurement portal and recommending the corresponding Contract Issuing Authority not to renew the Contract of the contractor. In case of rescission of contract, the contractor shall have no claim for compensation for any loss sustained by him by reasons of having purchased or procured any materials/equipment or entered any engagement on account of or with a view to execute the work/ performance of the contractor.

#### 19. Black Listing

A contractor may face black listing for the following events: -

- a) Misbehavior/ threatening of Departmental & supervisory officers during execution of work/tendering process.
- b) Involvement in any form of tender fixing.
- c) Consistent failure, non-achievement of milestones on insufficient and fictitious grounds and non-adherence to quality specifications despite warnings or any other reasons.
- d) Persistent and intentional violation of important conditions of contract.
- e) Security consideration of the State i.e., any action that jeopardizes the security of the state.
- f) Submission of False/ fabricated/ forged documents for consideration of a tender.

In case a contractor is black listed, the information shall widely published and intimated to all Departments of Government of India and also to Govt. of India Agencies operating in the State.



### **20. Force Majeure**

Neither the contractor nor BSCL shall be considered in default in delayed performance of its obligation if such performance is prevented or delayed because of work to hostilities, revolution, civil commotion, epidemic, accidental fire, cyclone, flood, earthquake or because of any law and order proclamation, regulations or ordinance of the Government thereof or because of an act of god or for any cause beyond reasonable control of the party affected. Should one or both the parties be prevented from fulfilling their contractual obligations due the aforesaid a state of force majeure lasting continuously for a period of 6 months, the two parties may consult each other regarding the further execution of the contract for mutual settlement.

### **21. Jurisdiction for Legal Dispute**

That for the purpose of jurisdiction in the event of issue, if any, the contract should be deemed to have been entered in front of Chief Executive Officer, Bareilly Smart City Limited, Bareilly will be final authority to resolve the dispute.

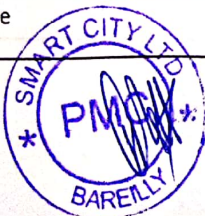


**RFP PART-1: SECTION-V**  
**SCOPE OF WORK**

The scope of work(Sow) shall essentially include collection of parking fee (parking fee will be Consulted by BSCL), Operation and maintenance of mechanized parking system at Ghantaghar operation and management of entire infrastructure present in MLCP, management of parking slots of the MLCP.

1. Parking Management:

- I. All the records such as vehicle registers, tokens, if any, etc. shall be handed over to the designated officer of Bareilly Smart City Limited or any officer appointed by it, after the expiry of the Contract period. The selected bidder will write the time of entry and exit of the vehicle on the parking ticket and on the counterfoil. The counterfoils will be maintained by the selected bidder. the entire period of the Contract and it will be produced as and when required by any authorized representative of Bareilly Smart City Limited. All transactions for User fee collection to be kept on digitized format including the time stamp.
- II. The Selected Bidder shall, during the contract period, maintain books of account recording all its receipts from all sources derived or on account of the Project, income, expenditure, and payments; and assets and liabilities, in accordance with this Agreement, the Applicable Laws and Good Industry Practice. The Selected Bidder shall provide Bareilly Smart City Limited, a copy of its audited balance sheet and profit and loss account along with a report thereon by its statutory auditors, within 120 (one hundred and twenty) days of the close of the Financial Year to which they pertain.
- III. There should be no encroachment at any time of the Contract period. The maintenance and upkeep of the existing Infrastructure present at MLCP will be the responsibility of the Selected Bidder.
- IV. Fare boards, Parking stand boards and entry & exit boards of size approved by Chief Executive Officer, Bareilly Smart City Limited with retro reflective lettering mounted on GI pipes shall be provided by the Selected Bidder for the above-mentioned parking locations as per requirement.
- V. Providing road signs and marking of roads, parking bays, speed breakers etc. within parking area shall be carried out regularly by the Selected Bidder at its own cost.
- VI. The selected bidder shall have to bear the electrical charges as per actual consumption during the Contract period. The selected bidder also has to maintain and operate the DG sets at its own.
- VII. No structure will be allowed to be constructed on the subject land allotted on Contract basis under any circumstances. However, if felt necessary, the Selected Bidder shall undertake such activity with prior approval from authority.
- VIII. Activities mentioned hereunder are not exhaustive and the Selected Bidder shall have to carry out the Regulation of parking floors as per the good industry practices and standard operating procedures.



- IX. All necessary reports and any other information if required shall be supplied by selected bidder immediately as required and regular meetings will be held with the Chief Executive Officer, Bareilly Smart City Limited.
- X. The Selected Bidder shall not employ following persons on work.
- Any Minor Person (Child Labour)
  - Any person having age of more than 58 years
  - Any pregnant woman
  - Any person with criminal antecedent
- XI. The Selected Bidder is not permitted to levy any service charges or any deposit from the public other than the parking fee. Boards indicating charges should be displayed at a prominent place at parking premises as mentioned above.
- XII. The Selected Bidder will have to insure all the staff working for Parking Management.
- XIII. Necessary security arrangements to protect the parking charge amount collected and to protect the installed property by the Selected Bidder should be made by the Selected Bidder at his own cost and risk.
- XIV. Apart from the CCTV cameras provided by Bareilly Smart City Limited, the Selected Bidder has to install necessary CCTV cameras (if necessary) at every entry and exit ramps as well as in the parking floors for better monitoring and surveillance in consultation with the Authority.
- XV. The Selected Bidder shall have to comply with fire safety norms for Parking Area at its own Cost.
- XVI. The Selected Bidder must make his own arrangements for residence of the staff working for parking management. No accommodation will be provided to the Selected Bidder at MLCP or anywhere else by the BSCL authorities.
- XVII. The day-to-day maintenance of the parking area which includes the following is the responsibility of the Selected Bidder.
- Maintenance and up keep of the infrastructure provided by the Selected Bidder for the issue of tokens at entry and exit gates.
  - The Selected Bidder is responsible for ensuring that the vehicles are parked in an orderly manner and shall maintain the lifting barrier, speed breakers provided at the entry and exit gates, if any.
2. Deployment of Personnel/Workers for Parking Management Scope of work under Deployment of Personnel/Workers includes but not limited to:
- Adequate Personnel/Workers should be deployed
  - Managing entry & exist of vehicles at entry & exist gates respectively.
  - Registering vehicles & maintaining necessary records, recording the details such as but not limited to the Vehicle No., Entry / Exit date & time etc. with receipts to customer. Digital Maintenance of Record is preferred.
  - Providing tokens to the driver of the vehicle and receiving token from the driver at the time of exit.
  - Providing necessary information or direction for vehicle vertical movement within the parking area.
  - Proper parking arrangement of different class of vehicles separately in the designated area.
  - Providing security to vehicles during the Contract period.
  - Personnel/Workers so provided shall work in shifts with a single shift no longer than 8 hours at a stretch.





### 3. Other Activities

Scope of work under Other Activities include but not limited to following:

- i. Ensuring that every vehicle is registered & properly checked & frisked.
- ii. Ensuring that all vehicles are properly parked in a systematic manner.
- iii. Wherever necessary co-ordinate and co-operate with Chief Executive Officer, Bareilly Smart City Limited, or his representative, IT system provider and other agencies and authorities.
- iv. In case of any system failure and any issues arising out of the equipment's due to the regular operation to be duly notified to the Authority within 24 hours of occurrence.

### 4. Complaint Book

- i. The Selected Bidder shall maintain a complaint book in a prominent place on the premises and in such a way that it is easily accessible to any person who wishes to record any complaint and the said book shall be open for inspection by the Officers of the BSCL.
- ii. Bareilly Smart City Limited does not recognize any Association of the Traders and in case any negotiation/bargain necessary with regard to the clarification of the Terms & Conditions of the Agreement or modifications thereof, such negotiations should be sought by the Selected Bidder and no collective representation/bargaining will be entertained.
- iii. Bareilly Smart City Limited may, based on any public complaints, ask Selected Bidder to remove such employees whose services are doubtful or the behavior or having criminal background & the Selected Bidder is bound to abide by the advice of competent authority of Bareilly Smart City Limited.

### 5. Handing Over of the premises:

Selected bidder shall handover the premises in good and working condition, On expiry of Contract period or on termination of the Agreement by the competent authority of Bareilly Smart City Limited.

- a. On account of any breach on the part of the Selected Bidder and termination of this
- b. Agreement, the Selected Bidder shall deliver the possession of the premises in good condition and in peaceful manner along with furniture, fittings, equipment's and installations, if any, provided by Bareilly Smart City Limited or developed by Selected Bidder under this Agreement to the CEO, Bareilly Smart City Limited or his authorized representative.

### 5. Notice Board Display

The Selected Bidder shall display a notice board in Hindi & English in a conspicuous place indicating that it is a Bareilly Smart City parking lot. The name of the Selected Bidder managing parking, contact numbers of Selected Bidder and the period of Contract shall be indicated in the notice board. The "Parking Fees" shall be displayed at the entrance of the parking lot. The Selected Bidder shall put up no other board of whatsoever nature without prior approval of the Bareilly Smart City Limited.

### 6. Selected Bidder's Liability:

- i. The Selected Bidder shall completely indemnify and hold harmless the Bareilly Smart City Limited and its employees against any liability, claims, losses or damages sustained by it or them by reason of any breach of Agreement, wrongful act or negligence by the Selected



- Bidder or any of its employees engaged in the provision of the services to Bareilly Smart City Limited.
- ii. The Selected Bidder shall not be liable in anyway whatsoever and the Chief Executive Officer, Bareilly Smart City Limited hereby expressly waives any right to, any loss, injury, damage, cost or expense of whatsoever nature directly or indirectly:
    - a. Caused by, resulting from or in connection with any Act of Terrorism or any Biological or Chemical Contamination or any Nuclear Risks;
    - b. Consisting of, caused by, resulting from or in connection with any loss, damage, destruction, distortion, erasure, corruption or alteration of Electronic Data from any cause whatsoever (including but not limited to Computer Virus) unless such loss, damage, destruction, distortion, erasure, corruption or alteration of Electronic Data was due to the negligence or default of the Selected Bidder or any of its employees engaged in the Parking Management Services at the Multilevel Car Parking Building at Saheed Nagar, Bareilly.
  - iii. The Selected Bidder shall not assign, transfer or subcontract
  - iv. any of its rights and duties under this Agreement except as provided without the prior approval of the competent authority of Bareilly Smart City Limited.

**Minimum Manpower requirement:** The Contractor shall provide the following minimum staff for the successful running of the project at each of the site locations:

Table 1: Minimum Manpower Chart

Manpower chart for MLCP			
S. No.	Personnel	Shift Timing	Total Personnel
1	Technician	6AM-2PM	(1 per site)
		2PM-10PM	(1 per site)
2	Operator	6AM-2PM	(1 per site)
		2PM-10PM	(1 per site)
3	Security Guard	10PM-6AM	(1 per site)
4	Helper/Cleaner	6AM-10PM	(1 per site)

The Bidder shall adhere to the above minimum man-power requirement throughout the Contract period strictly.

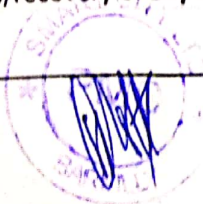
The bidder shall bear the operation and maintenance cost (Including Manpower, Electricity, Water etc.) during the Contract Period.



**RFPPART-1: SECTION-VI**

**SPECIAL CONDITIONS OF THE RFP/CONTRACT**

1. The stipulated date of commencement of the work shall be the date on which the agreement is signed/ executed/ drawn between BSCL & the contractor.
2. If the contractor could not achieve proportionate progress with respect to time, then BSCL shall have the right to take any action deemed fit against the contractor as per the agreement including rescind of contract, levy of penalty, etc. In case of non-cooperation/deliberate delay either required quality and progress/unnecessary or uncalled for correspondence(s) embedded with condition(s)/instruction(s) not commensurate with the explicit condition(s) of the agreement by the contractor for the work, BSCL shall not only have the right to rescind the contract but also to execute either the whole or balance portion of the work through any other mode, as deemed fit by BSCL and the excess expenditure incurred, if any, for execution of the same, shall be recovered from the contractor resorting to the procedures deemed fit by BSCL. The employer (BSCL) also reserves the right whether to respond or not to the correspondence(s)/queries of the contractor or any other organization/entity regarding this work and/or the conditions/instructions associated with this work.
3. The decision of BSCL regarding the reasons for delay, if any, in management of the work shall be final and binding on the contractor. If the CHIEF EXECUTIVE OFFICER, BSCL is not satisfied regarding the genuineness of delay for progress and/or completion of the work, then he/she may impose penalty upon the contractor Rs. 10,000 (Ten Thousand Rupees) per day for delay of the work not exceeding 10% of the total project cost.
4. Extra item and/or quantities of the work, if found essential for the project, shall be covered under supplementary agreement to be drawn between the contractor and BSCL. The rate(s) for such item(s) and quantity(s) shall be the prevailing Govt. of Uttar Pradesh Schedule of Rates (SOR) of PHEO & Works Dept. or local market rate(s) or DSR, as applicable for the items/components not covered under SOR subject to approval of CHIEF EXECUTIVE OFFICER, Bareilly Smart City Limited, Bareilly.
5. The actual date of completion of the original work covering all the sites and corresponding date of commencement period shall be noted/declared/notified/intimated by BSCL from time to time and the same shall be binding upon the contractor.
6. The EMD, & Security Deposit(s) (SD) retained by BSCL from the contractor's bill shall be considered for release subject to fulfillment of all the conditions of the RFP/ Agreement and after checking/scrutiny of the files and expenditures by Local Finance Audit and shall be subject to deductions/recovery of any amount(s) pointed out by Audit.



a) No interest will be paid by BSCL on the EMD furnished by any bidder, on the Security Deposit of the contractor and on the amount(s) to be withheld/deducted by BSCL from the bill amount(s) if the contractor or upon delay in release of payment(s) or release of deposit(s) of the bidder(s)/contractor.

**No claim in this regard in any manner by the contractor or any organization/entity shall be entertained/ accepted by CHIEF EXECUTIVE OFFICER, BAREILLY SMART CITY LIMITED, BAREILLY.**



**RFP PART- 1: SECTION-VII**  
**ANNEXURE-I: FORMATS FOR PROPOSAL**

**CERTIFICATE OF NO RELATIONSHIP**

I/We hereby certify that I/We\* am/are\* **related /not related (\*)** to any officer of Bareilly Smart City Limited, Bareilly of the rank of Assistant Engineer & above. I/We\*am/are\*aware that, if the facts subsequently proved to be false, my/our\*contract will be rescinded with forfeiture of EMD and security deposit and I/We\* shall be liable to make good the loss or damage resulting from such cancellation.

I/We also note that, non-submission of this certificate will render my/our tender liable for rejections.

(\*) – Strike out which is not applicable

**SIGNATURE OF THE BIDDER**



**ANNEXURE-II**  
**DECLARATION CERTIFICATE**

1. I/We have visited the site(s) and have fully acquainted with the local situation regarding the materials, labor and factors pertaining to the work for completion in all respect before submitting the tender.
2. I/We have carefully studied the conditions of the construction, specifications, contract condition and all other document relating to this work and agree to execute the same accordingly.
3. I/We solemnly pledge that I/We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit. In case there are deviation from the construction program, I/We shall abide by the decision of Engineer-in-charge for revision of the program and arrange for the labors, materials, equipment etc. accordingly.
4. I/We undertake that I/We shall not claim any escalation of cost on account of materials, laborer's, taxes, natural calamities, public nuisance, miscreants or any account in connections with work within execution of the work till the project completion period and shall not be entertained by the department (BSCL, Bareilly).
5. In case of violation of contents of department's tender documents in conditions or in any form, my /our offer / tender shall be rejected by the department without any intimation to me/us.

(\*) – strike out which is not applicable

**SIGNATURE OF THE BIDDER**



**ANNEXURE-III:**

**AFFIDAVIT**

(Applicable for All Bidders)

(On Non – judicial stamp paper of Rs 100 duly attested by notary public)

1. I, Shri/Smt./Ms....., Son/daughter/Wife of .....  
Hereby declare as the contractor/as the authorized signatory on behalf of the contractor,"  
....." (*Strike out whichever is not applicable*).
2. It is hereby declared that I/We are currently not deprived from tendering in any govt. organization including BSCL and I/We have furnished the required eligibility documents as a valid tenderer for the above-mentioned work.
3. The undersigned also hereby certifies that neither our firm M/s \_\_\_\_\_ nor any of its Directors have abandoned any contract/work or blacklisted by any State/Central Govt. agencies in participating from any bidding/ tendering process.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the BSCL.
5. The undersigned hereby authorize(s) and request(s) any bank, person, firm or Corporation to furnish pertinent information deemed necessary and requested by BSCL to verify this statement or regarding my (our) competence and general reputation.
6. I/We hereby declare that all the information and documents furnished herewith by me/us in connection with my/our tender for the work "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis in Bareilly Smart City Limited, Bareilly vide Bid Reference.....DT.....are true and correct.
7. My/Our present ..... address for correspondence is.....and.....my/our telephone/contact number are.....and e-mail ID for correspondence is..... I/We shall promptly intimate the Tender inviting Officer (Chief Executive Office, BSCL) for subsequent changes, if any, of my /our telephone number, email ID and address for correspondence within a week from the date of occurrence of such incident falling which, I/ We will be held responsible for any eventual delay/gap in communication(s) between me/us and BSCL and subsequent situation may arise due to such delay/gap.

(Deponent)

(Signature of the Tenderer/Company with Seal of the Firm/Company)



## ANNEXURE-IV: BANK GUARANTEE

Ref: \_\_\_\_\_

Date \_\_\_\_\_

Bank Guarantee No. \_\_\_\_\_

<Name>

<Designation>

<Address><Phone Nos.><Fax Nos.><Email id>

Whereas, <<name of the firm and address>> (hereinafter called "Implementing Agency") has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide Implementation services for <<name of the assignment>> to Bareilly Smart City Limited (hereinafter called "the Authority")

And whereas it has been stipulated by in the said contract that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract;

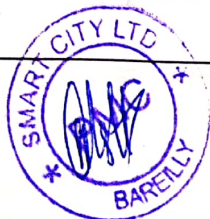
And whereas we, <Name of Bank> a banking company incorporated and having its head/registered office at <Address of Registered Office> and having one of its office at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Indian Rupees<Insert Value> (Rupees <Insert Value in Words> only) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of Indian Rupees<Insert Value> (Rupees <Insert Value in Words> only) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Implementing Agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until <<Insert Date>>) Not withstanding anything contained herein:





I. Our liability under this bank guarantee shall not exceed India Rupees <Insert Value> (Rupees <Insert Value in Words> only).

II. This bank guarantee shall be valid up to <Insert Expiry Date>

III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <Insert Expiry Date> failing which our liability under the guarantee will automatically cease.

Date \_\_\_\_\_

Place \_\_\_\_\_

Signature \_\_\_\_\_

Witness \_\_\_\_\_

Printed name \_\_\_\_\_

(Bank's common seal)



## ANNEXURE V: BID SUBMISSION LETTER FORMAT

Date: .....

To,  
Chief Executive Officer  
**Bareilly Smart City Limited,**  
Nagar Nigam, Bareilly-243001,  
Uttar Pradesh.

**Subject: Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis**  
Sir,

I/We, the undersigned Bidders, having read and examined in detail the specifications and other conditions in tender document in respect to, and submit the following information/undertaking/declaration for consideration of the BSCL.

### **2. Price and Validity**

- 2.1 All the prices mentioned in our financial bid are in accordance with the terms as specified in tender document. All the prices and other terms and conditions of this proposal are valid for a period of 120 Days from the last date of submission of bids.
- 2.2 We do hereby confirm that our bid prices include all taxes and cess.

### **3. Earnest Money Deposit**

The transaction slip of Amount of Earnest Money deposited (EMD): **as per Sheet in Tender Notice for each site** online or through Bank Guarantee should be enclosed in the bid submitted to Chief Executive Officer as per the details mentioned in the RFP PART 1, SECTION II.

### **4. Bid Pricing**

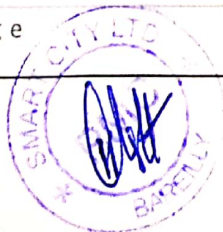
We further declare that the quote stated in our proposal are in accordance with your terms & conditions in the tender document.

### **5. Qualifying Data**

We confirm having submitted in qualifying data as required by you in your tender document. In case, you require any further information/ documentary proof in this regard before evaluation of our bid, we agree to furnish the same in time to your satisfaction.

### **6. Declarations**

I/We have also carefully read the terms and conditions of the tender document and undertake that



I/we shall abide.

I/We accept to the conditions mentioned in the tender document for Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis as per the scope of work.

I/ We possess the necessary professional, technical, financial and managerial resources and competence required by the tender document issued by the Bareilly Smart City Limited, Bareilly.

I/ We have fulfilled obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the tender document.

I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/ our affairs administered by a court or a judicial officer, not have my/ our business activities suspended and not the subject of legal proceedings for any of the forgoing reasons.

I/We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal are true to the best of our knowledge and belief and nothing has been concealed there from.

I / We hereby confirm that our firm has not been banned or blacklisted by any government organization/Financial institution/Court /Public sector URFP /Central Government.

I/We hereby confirm to the Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years on Yearly License Fee Basis and further technical specification given and other terms & conditions mentioned in the tender document.

Bid submitted by us, online and prepared so as to prevent any subsequent alteration and replacement.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,

Yours faithfully,

Place:.....

Name:.....

Designation: .....

Business Address:.....



**RFP PART- II**  
**FINANCIAL BID FORMAT**

**Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis (On the letterhead of the Bidder)**

To,  
**The Chief Executive Officer,  
Bareilly Smart City Limited,  
Bareilly**

Sub: "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis.

Dear Sir,

I/we hereby tender to execute the whole of the works as described in the scope of services indicated in called works:

- a) **Name of the Work: Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis Location Plan and Specifications:**
- b) The location plan and specifications as detailed in bid document.
- c) **Scope as defined in NIT part I under Section V**  
The BSCL reserves the right to increase and decrease the number of locations. The payment shall be adjusted at pro-rata basis for the number of locations.

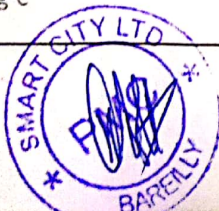
The Financial quote shall be submitted as per the format given below:

I/We have visited the site of work and am/are fully aware of all the difficulties and conditions likely to affect carrying out the work. I/We have fully acquainted myself/ourselves about the conditions in regard to accessibility of site.

And should this tender be accepted, I/we do here by agree and bind myself/ ourselves to abide by and fulfill all the conditions of this Tender Document, in default thereof to forfeit and pay to the Chief Executive Officer, Bareilly Smart City Limited the penalties of sum of money mentioned in the said condition.

Dated:

Bidder's Name.....



Address .....

The above tender is hereby accepted by me on behalf of the Bareilly Smart City Limited, Bareilly.

### FORMAT OF THE QUOTATION

The Financial quote shall be submitted as per the format given:

S. No.	Description of Item	Quantity	Unit	Annual License Fee Amount
1	Annual License Fee Payable For Collection of Parking Fee, Including Comprehensive Operation, Maintenance and Management of Multi Level Car Parking at Ghantaghar in Bareilly for (03) three years. Total Capacity of 84 cars.	1	Job	
	1st year (to be filled by the bidder)			₹ -
	2nd year @ 10% escalation on 1st year			₹ -
	3rd year @ 15% escalation on 2nd year			₹ -
			Total	₹ -
			GST @ 18%	₹ -
			Grand Total	₹ -

Note : Bidder is quoting for 1<sup>st</sup> year Annual Fee + GST, to be payable to BSCL on monthly basis by 7<sup>th</sup> of every month, and the 10% escalation after 1<sup>st</sup> year and 15% escalation after 2<sup>nd</sup> year will be considered.

Quoted Amount = Rs.....

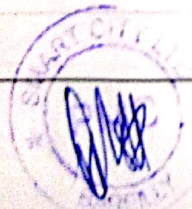
Total sum of (In Figures) ₹.....(In Words)

Rupees.....

And should this tender be accepted, I/we do here by agree and bind myself/ ourselves to abide by and fulfill all the conditions of this Tender Document, in default thereof to forfeit and pay to the Chief Executive Officer, Bareilly Smart City Limited the penalties of sums of money mentioned in the said condition.

Dated:

Bidder's Signature



Seal

Address .....

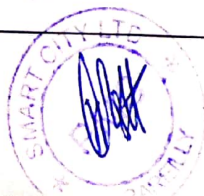
Witness: .....

Address: .....

The above tender is hereby accepted by me on behalf of the Bareilly Smart City Limited.

(Designation)

SIGNATURE OF AUTHORITY BY WHOM the TENDER IS ACCEPTED



**DRAFT LETTER OF INTENT**

To,  
XXXXXXXXXX,  
XXXXX,

Ph: .....

**Subject:** - Letter of Intent (LOI) for "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis

**Tender ID:** 2024\_.....\_.....\_..

Dear Sir,

We refer to the tender published on XX/XX/2024 on e-tender website and technical bid opened on XX/XX/2024 in response to the invitation for Bids for "Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years" on Yearly License Fee Basis. Bareilly Smart City Limited, Bareilly (BSCL) is pleased to inform you that your Bid has been accepted by the BSCL.

You have been selected as the Preferred Bidder for the captioned project at the Contract Price of (inclusive of GST) Rs. X/- + GST (Rs.X) = Rs X /- [IN WORDS] (hereinafter referred to as the "Contract Price").

This Contract price is subject to fulfilment of all terms and conditions specified in the bid document. The Contract Price will be inclusive of all applicable taxes, duties, statutory charges, levy and any other charges as applicable from time to time. The payment will be made as per the payment conditions mentioned in the bid document.

As per the bid document, you have to submit 10% as Security Deposit of the basic Bid amount (exclusive of GST), i.e. RsX/-. The amount of Rs.X/- has already been received in the form of EMD vide slip no ..... Hence, you are requested to pay the remaining security deposit amount of Rs.X/-, within 10 (Ten) days of the receipt of this Letter of Intent in the form of FDR (to be retained by the BSCL till the project completion) in favor of CEO, Bareilly Smart City Ltd, Bareilly or Amount can be deposited through online payment in the name of Bareilly Smart City Limited, A/C No.: 305402010807453, Name of Bank: Union Bank of India, Branch: Main Branch Civil Lines, Ayub Khan Chouraha, Bareilly, IFSC Code: UBIN0530549.

The bidder shall execute an agreement/contract for the fulfillment of the contract on non-judicial stamp paper of Rs.100/- within 10 (Ten) days from the date of issuance of letter of intent.

The Bidder shall furnish an affidavit on a stamp paper of Rs.10/- stating that if there is any change in the govt. guidelines regarding the company contracts or increase in stamp duty to be paid then the bidder needs to submit the stamp papers of appropriate value. In the event of failure, the



BSCL shall have full rights to recover the balance stamp duty from the Bid Security deposit.

Kindly acknowledge the acceptance of this "Letter of Intent" by signing duplicate copy by your authorized Representative and deliver the same to us.

**Chief Executive Officers  
Bareilly Smart City Limited, Bareilly**

**Agreed and Accepted**

Signature of the Authorized Representative of the Agency (i.e. \_\_\_\_\_)

Name:

Designation:

Address:

Place:

Date:

Company Seal





**DRAFT CONTRACT AGREEMENT**

(To be signed by the Owner and the Successful Bidder within the period specified in the Bidding Documents after the issue of Letter of Intent)  
(To be stamped in accordance with the Stamp Act, of the State)

THIS AGREEMENT is made on ..... day of ....., 2024 by and between

**Bareilly Smart City Limited**, a company incorporated under the Companies Act, 2013 having its CIN No. as U93000UP2018SGC102746 and its Registered Office at "C/O Executive Engineer, Municipal Board, Nagar Nigam, Bareilly UP-243001", (hereinafter referred to as "Owner", which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns and its affiliates) of the **ONE PART**

and

....., having its office at .....  
(Hereinafter referred to as the "Contractor", which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns and its affiliates) of the **OTHER PART**.

WHEREAS the Owner, desirous of associating with the Contractor for "**Request for Proposal for selection of Agency for Operation, Maintenance & parking management services of MLCP parking at Ghantaghar in Bareilly for three years**" on **Yearly License Fee Basis** (the Project) on the terms and conditions contained in the Bidding Documents and amendments of the clarifications in respect thereof issued by the Owner in response to Invitation for Bid (IFB) dated .....

AND WHEREAS the Contractor had submitted its Bid for the said Project under its Letter dated ..... (as hereinafter referred to as the "Bid").

AND WHEREAS the Owner has accepted the Bid, as conveyed to the Contractor vide Letter of Intent No. ....dated ..... (hereinafter referred to as the "Letter of Intent"), on the terms and conditions brought out in the said Letter of Intent and the Documents referred to therein, resulting into a Contract.

AND WHEREAS the Contractor has accepted the Letter of Intent, as conveyed to the Owner vide dated .....(hereinafter referred to as the "Letter of Acceptance"), resulting into this Contract.

NOW THEREFORE THIS AGREEMENT WITNESSETH AS UNDER:

**Article -1.0 - Definition**

In this Agreement the words and expressions shall have the same meaning as are respectively assigned to them in the Contract Documents specified hereunder attached herewith which form an integral part of this Contract Agreement. This Agreement together with all the Documents attached therewith is referred to as the Contract for all intent and purposes of the aforesaid Project.



**Article - 2.0 - Date of commencement of Contract**

This Contract has come into force with effect from ..... i.e. from the date of the signing of Contract Agreement.

**Article - 3.0 - Contract Documents**

The Contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached hereto (hereinafter referred to as Contract Documents):

- (i) The Contract Agreement between the Owner and the Contractor and the attachments thereto. (This Contract Agreement).
- (ii) Accepted Letter of Intent till the execution of Contract Agreement between the Owner and the Contractor. (Annexure 1)
- (iii) Bid submitted by the Successful Bidder (Annexure 2)
- (iv) RFP issued to the Bidder (comprising Instruction to Bidders, General Conditions of Contract, Special Conditions of Contract and Technical Specification) and Corrigendum (Annexure 3)
- (v) Negotiation letter/ offer by the bidder, if any, to be part and parcel of contract.

The above Contract Documents shall form an integral part of this Agreement. If there is an ambiguity or discrepancy or conflict within the Contract Documents, the priority of the Documents shall be in the order in which the Contract Documents are listed above. All Documents forming part of the Contract Documents are intended to be correlative, complementary and mutually explanatory. The Contract shall be read as a whole.

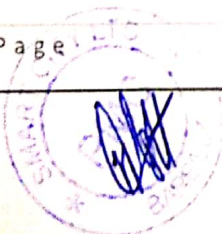
Subject to the provisions relating to Arbitration specified in General Conditions of Contract of the Contract Document, in case of any conflict amongst Contract Documents, the decision of the Owner shall be final & binding on the Contractor.

**Article - 4.0 - Scope of Work**

The detailed scope of work of the Contractor, under the Contract, has been brought out in the RFP Documents. However, the above scope of work of the Contractor shall also include such items of work as may not have been specifically brought out in the said Contract Documents but as may be necessary for the safe and successful completion of the various items of work, envisaged, as per good engineering practice and recognized principles and comply with the relevant safety regulations.

**Article - 5.0 - Contract Price**

The Total Contract Price under the Contract shall be Rs. ..../- (Rupees .....only) inclusive of all the GST, taxes, duties, levies, fees etc. as specified in General Conditions of Contract and the Price Bid Schedules forming part of this Contract. The price shall remain fixed and firm and shall not change on any account whatsoever, for the duration of the Contract. All the matters relating to the payments to the Contractor shall be as per the Terms and Conditions and subject to the requirements as specified in the said General Conditions of Contract.



**Article - 6.0 - Contract Schedule**

Time is the essence of Contract and shall be strictly adhered to. The Contractor shall so organize its resources and perform its work as to complete (Operate) it within for a period of 3 years from the date of Signing of Contract and as per the Projects Completion Schedule forming part of the Bid submitted by the Contractor subject to further modifications/ changes as may be mutually agreed to between the Owner and the Contractor.

**Article - 7.0 - Owner's Engineer Functions**

The Owner's Engineer in relation to the Contractor shall have such functions as are delegated to it by the Owner from time to time and intimated to the Contractor. The Contractor shall carry out the instructions issued by the Owner's Engineer as if they were the instructions issued by the Owner. If there is any difference between the Contractor and Owner's Engineer, on any matter about the implementation of this Contract/Project, the matter shall be referred to the Owner whose decision shall be final and binding on the Contractor and the Owner's Engineer.

This Contract is executed in English Language in two originals, each Party receiving one set and both the sets will be authentic. M/s ..... has furnished an Amount of Rs...../- through NEFT/RTGS/FDR on ..... vide Txn No. .... along with the EMD Deposited of

Rs...../-in the account of Bareilly Smart City Limited, A/C No.: 305402010807453, Name of Bank: Union Bank of India, Branch: Main Branch Civil Lines, Ayub Khan Chouraha, Bareilly, IFSC Code: UBIN0530549.

vide Txn No. .... as Security Deposit for the Tender ID No : ..... Hence the total requisite amount for the agreement is Rs...../- has been furnished by M/s .....

IN WITNESS WHEREOF the Parties through their duly authorized representatives have executed these presents on the day, month and year first above mentioned, at Bareilly.

\_\_\_\_\_  
\_\_\_\_\_  
(.....)  
(.....)  
Chief Executive Officer  
.....  
Bareilly Smart City Limited

For M/S  
  
(CONTRACTOR)

Witness:  
1.  
2.

